

# PARENT PORTAL ACCOUNT

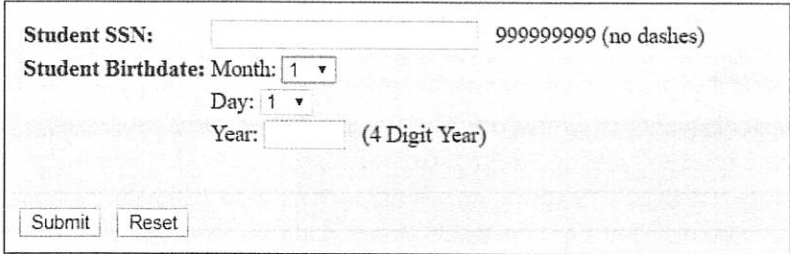
If you did not provide a social security number for your student at the time of registration, you will not be able to receive an activation using the Portal Activation Key Lookup.

Please email: [infinitecampusportal@cowetaschools.net](mailto:infinitecampusportal@cowetaschools.net) for support.

If you do not have a Parent Portal account, please follow the steps below to set up an account:

- Log on to: [www.cowetaschools.net](http://www.cowetaschools.net)
  - Scroll down to the blue box on the left side of the screen that has the Infinite Campus icon in it:
  - Click on the Infinite Campus Icon
  - If needed, click the orange arrow at bottom of the white screen to open up the announcements
  - Scroll down to District Announcements 2017-07-28 and click:
    - If you do not have an Activation Key, click here

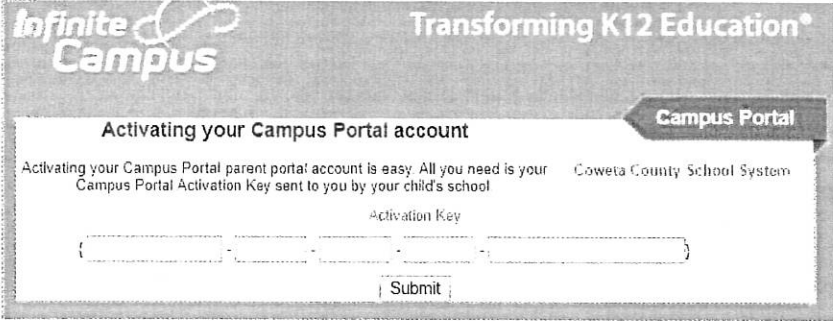
The following screen will open:



Student SSN:  999999999 (no dashes)  
Student Birthdate: Month:   
Day:   
Year:  (4 Digit Year)


Enter your student's social security number, a new screen will open with the activation keys. A new screen will open and the **GUID** code next to **your name** is your **Activation Key** that you will use to set up your account and **you will need to write the Key down or print it out.**

Click on **Activate Your Parent Portal Account Now**  
The screen below will open and you will have to enter your **Activation Key**:



Infinite Campus Transforming K12 Education\*  
Activating your Campus Portal account  
Activating your Campus Portal parent portal account is easy. All you need is your Coweta County School System Campus Portal Activation Key sent to you by your child's school.  
Activation Key

If the following error appears after entering the Access Key, it means you already have an account.



Campus Portal account activation error!  
The Activation Key you entered has already been used to create a Campus Portal account. Contact your school's Campus support person for further information.

Please email: [infinitecampusportal@cowetaschools.net](mailto:infinitecampusportal@cowetaschools.net) for support.

After entering your Access Key without any errors, the following screen will appear:

Campus Portal  
Coweta County School System

**Campus Portal account creation successful!**

Welcome TestFather Test, you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future.

Username

Password  0%

Verify Password

Please keep in mind your password must reach 100% in order to be a valid password.

After you create your account the following screen will appear:

Campus Portal  
Coweta County School System

**Campus Portal account creation**

Congratulations! You have successfully created your Campus Portal account. [Click here](#) to enter Campus Portal login page.

Click on [Click here](#)

The following screen will appear:

Campus Portal  
Coweta County School System

Username

Password

[Forgot your password?](#) | [Forgot your username?](#) | [Problems logging in?](#)

If you have been assigned a Campus Portal Activation Key, [click here](#)  
If you do not have an Activation Key, [click here](#)  
[Tell me more!](#)

Enter the username and password you created, then click **Sign In**

The following screen will appear:

Campus Portal  
Coweta County School System

You are required to set an account security email.  
Please enter the email address that can be used for security purposes. An email will be sent to verify the change.

New Account Security Email

Confirm New Account Security Email  This field is required.

Enter Password

You will enter a personal email and the password you created for your portal account. This will be used for username and or password recovery. After clicking SAVE, your Parent Portal account will open.

## SMARTPHONE APP



Infinite Campus has an APP for your Smartphone.

You can find the APP using the APP store on your phone and searching for Infinite Campus

When you are asked for the District, please use: **Coweta**

For APP support, please contact Infinite Campus using: (800) 850-2335